



**PUBLIC NOTICE OF OPEN MEETING
Pursuant of Michigan Open Meetings Act, P.A. 267**

Success Virtual Learning Centers of Michigan

Board of Directors Meeting

Date: Tuesday February 28, 2017

TIME: 4:00 p.m.

LOCATION:

**Campau Room in the Plaza Towers (in the Courtyard Marriott building)
201 Fulton Street SW, Grand Rapids, Michigan 49503**

The official minutes of Success Virtual Learning Centers of Michigan Board Meetings are on our website at SuccessVLC.com and they are stored and are available for inspection upon request from Douglas McNeil at 250 Washington Avenue, Grand Haven, Michigan, 49417. If auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Douglas McNeil at (616) 847-1000 no later than 11:00 AM at least two days prior to the meeting.



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Minutes
OF THE
ORGANIZATIONAL BOARD MEETING
OF THE
SUCCESS VLC OF MICHIGAN (SVLCMI)
BOARD OF DIRECTORS

Tuesday, February 28, 2017 at 4:00 pm. ET
Held at the following location:
Plaza Towers Campau Room (OF THE PLAZA TOWERS
(COURTYARD MARRIOTT)
201 W Fulton St.
Grand Rapids, MI 49503

Success Virtual Learning Centers of Michigan has provided public notice of this meeting at its offices in Vestaburg, Michigan, and at the location of the organizational meeting as set forth above, all in accordance with the applicable requirements of the Michigan Open Meetings Act.

1. CALL TO ORDER

The meeting was called to order at 4:03 by John Sorenson

2. ROLL CALL

Board Members Present: Mike Behrens, Mike Damstra, Dan Goodemoot, Fred Matusik, John Sorensen

Board Members Virtual/Remote:

Board Members Absent: Marianna Reink Heule

Guests Present: Dallas Bell, Success Management Systems;

THE UNITED STATES OF AMERICA
DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535

TO : DIRECTOR, FBI (100-442611)

FROM : SAC, NEW YORK (100-100000)

SUBJECT: [Illegible]

[Illegible text]

[Illegible text]

Anita Bell, Success Management Systems; Jim Bermingham, Success Management Systems

3. APPROVAL OF AGENDA

Motion by Mike Damstra, second by Mike Behrens; Approved 5-0

4. APPROVAL OF MINUTES

Motion by Dan Goodemoot, second by Fred Matusik Approved 5-0

5. PUBLIC COMMENT ON AGENDA ITEMS

There was no public comments at this time.

5. DISCUSSION ITEMS

Superintendent Update

- Governor proposal of 20% reduction in Cyber funding
- Success story of Port Huron student
- 3 Centers to open May 1.
- Enrollment updates

6. ACTION ITEMS

Authorization to disperse State Aide

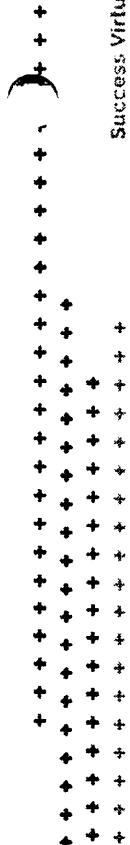
The Board authorizes State aide payments to be disbursed as received on the following percentage basis:

Charter Authorizer, Vestaburg Public Schools	- 3.0%
Success Management Systems	- 96%

**NOTE - (Board retains 1% of State Aid)*

February's Disbursements:

Total State Aid payment	- \$102,757.06
Charter Authorizer, Vestaburg Public Schools	- \$ 3,082.71
Success Management Systems	-
\$99,674.35	



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(\$84,723.19 to Berrien 14,951.16 to Success Management Systems)
**NOTE - (Board retains \$1027.57)*

** Note - Success LLC will cover pre determined Board Financial Shortages until which time the Board is generating revenues sufficient to pay all Board financial obligations. At that time Success LLC will have no responsibility to pay any Board Expenses*

Motion by Mike Damstra, second by Dan Goodemoot
Approved 5-0

First Reading of Board Policies

The Board will vote on the adoption of the attached policies at it's April Board Meeting. The Board encourages public input before and/or at the April meeting.

Motion by _____, second by _____ Approved- No vote necessary

Approval of hiring School Auditor and Bookeeper

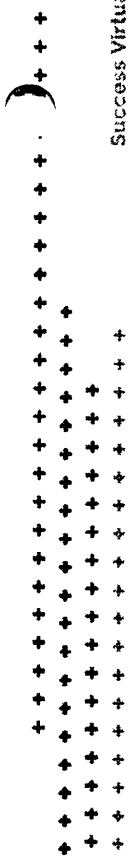
Motion by Dan Goodemoot, second by Mike Behrens
Approved 5-0

Approval of Success Management Systems to enter into agreement with Summit Management and GEE Management to serve students in Hamtramck Michigan and MENA contingent upon SVLC of Michigan receiving 1% of revenue

Motion by Mike Damstra , second by Dan Goodemoot
Approved 4-1

Motion to amend above removing MENA and non Michigan residents from agreement.

Motion by Mike Damstra, second by Dan Goodemoot
Approved 5-0



1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by proper documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling cash and credit transactions.

5. All cash receipts should be recorded immediately and deposited in a secure bank account.

6. Credit sales should be recorded at the time of sale, and the amount should be tracked until payment is received.

7. The third part of the document provides guidelines for managing inventory and stock levels.

8. Inventory should be counted regularly to ensure that the recorded amounts match the actual quantities on hand.

9. The final part of the document discusses the importance of maintaining accurate financial statements.

10. These statements should be prepared on a regular basis and reviewed by management to ensure their accuracy.

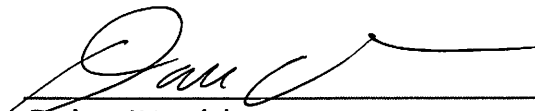
PUBLIC COMMENT (ON NON-AGENDA ITEMS)

There was no public comment.


ADJOURNMENT

Motion by Mike Behrens, second by Fred Matusik. Approved 5-0. Meeting adjourned at 5:28

The next meeting is scheduled for April 25, 2017 at 4:00 pm.

	<u>4/25/17</u>
Submitted by	Date

Katherine Caron: Recorder
Date of Minutes: February 28, 2017

	<u>4/25/17</u>
Approved by	Date

John Sorensen: Board President
Date of Minutes: February 27, 2017

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